

## **Capitol Holdings – Cookie Policy**

### **[1] Introduction**

New European privacy laws have come into force that requires websites to inform users when placing 'cookies' on visitors' computers, mobiles or other devices. We are committed to providing our website visitors with a clear understanding of how and why we use cookies. This document contains the information on the cookies that we use on our websites, the information, which we gather, how we use it and the steps that you can take to disable cookies.

By using our website and agreeing to this policy, you consent to our use of cookies in accordance with the terms of this policy.

If you have concerns regarding any aspect of the way in which we deploy cookies on this website, please contact us at [enquiry@capitolsingapore.com](mailto:enquiry@capitolsingapore.com)

### **[2] About Cookies**

A cookie is a file containing an identifier (a string of letters and numbers) that is sent by a web server to a web browser and is stored by the browser. The identifier is then sent back to the server each time the browser requests a page from the server.

Cookies can be used by web servers to identify and track users as they navigate different pages on a website and identify users returning to a website.

Cookies may be either "persistent" cookies or "session" cookies.

A persistent cookie consists of a text file sent by a web server to a web browser, which will be stored by the browser and will remain valid until its set expiry date (unless deleted by the user before the expiry date).

A session cookie, on the other hand, will expire at the end of the user session, when the web browser is closed.

### **[3] Our Cookies**

Gathering statistical information allows us to manage and develop this site to improve user experience and to measure the popularity of individual web pages. This allows us to tailor our content to better meet your needs. Our cookies cannot identify you personally, read data off your hard disk, damage your system or read cookie files created by other sites.

- Cookie Name – ASP.NET\_Sessionid
- Used for - ASP.NET issues a cookie called ASP.NET\_SessionId. This cookie contains the user's session ID and the cookie will expire at the end of the session (when you close your browser).

In addition, we use Google Analytics to analyze the use of this website. Google Analytics generates statistical and other information about website use by means of cookies, which are stored on users' computers. The information generated relating to our website is used to create reports about the use of the website. Google will store this information. Google's privacy policy is available at: <http://www.google.com/privacypolicy.html>

### **[4] Cookies and Personal Information**

Cookies do not contain any information that personally identifies you, but personal information that we store about you may be linked, by us, to the information stored in and obtained from cookies.

## **[5] Disabling your cookies**

Please note, turning cookies off at the browser level could disable cookies on ALL sites you visit, and therefore disable functionality on other sites that use cookies.

- To find out how to disable cookies in Microsoft Internet Explorer:
  - <http://support.microsoft.com/kb/260971>
- To find out how to disable cookies in Firefox:
  - <http://support.mozilla.com/en-US/kb/Enabling%20and%20disabling%20cookies>
- To find out how to disable cookies in Google Chrome:
  - <http://www.google.com/support/chrome/bin/answer.py?answer=95647>
- To find out how to disable cookies in Safari:
  - <http://www.google.com/support/chrome/bin/answer.py?answer=95647>

Blocking all cookies will, however, have a negative impact upon the usability of many websites.

## **[6] Deleting cookies**

You can also delete cookies already stored on your computer. For example:

- (a) in Internet Explorer (version 9), you must manually delete cookie files (you can find instructions for doing so at <http://support.microsoft.com/kb/278835>);
- (b) in Firefox (version 16), you can delete cookies by clicking "Tools", "Options", "Privacy" and then "Show Cookies", and then clicking "Remove All Cookies"; and
- (c) in Chrome (version 23), you can delete all cookies by accessing the "Customize and control" menu, and clicking "Settings", "Show advanced settings" and "Clear browsing data", and then selecting "Delete cookies and other site and plug-in data" before clicking "Clear browsing data".

Again, doing this may have a negative impact on the usability of many websites.

## **[7] Contact us**

If you have any questions about our cookies or this cookies policy, please contact us via email at [enquiry@capitolsingapore.com](mailto:enquiry@capitolsingapore.com), telephone + (65) 6499 5599 or via mail at 111 North Bridge Road, #23-05, Peninsula Plaza, Singapore 179098.